NOTE: Degree Works is for new students that enter Georgia State University in fall 2013 or later, and current students that change to the fall 2013 or later catalog term. Students under earlier catalog terms will continue to use CAPP Academic Evaluations.

Go to [https://www.gosolar.gsu.edu/webforfaculty.htm](https://www.gosolar.gsu.edu/webforfaculty.htm) and click Login to GoSOLAR

Enter your **CampusID** and **Password**, then click “Login”.

Please enter your CampusID and Password. When finished, select Login.

To protect your privacy, please Exit and close your browser when you are finished.

RELEASE: 8.5.1
From the GoSOLAR Main Menu, click the **Staff Advisor Menu**

![Main Menu](image)

Click on **View Academic Evaluation**

![Staff Advisor Menu](image)

**Select Term**

Select a Term and Click **Submit**

![Select Term](image)
Enter the Student’s **ID number** or **Last and/or First Name** and Click **Submit**

On the Student Verification screen, click **Submit** if this is the correct student:

**Student Verification**

Please verify that the person you have selected is correct by pressing the OK button.

**Joe Average** is the name of the student or advisee that you selected.

If you use Last Name/First Name to search for students, you may get have to select the student from the dropdown pick list:

**Select a Student or Advisee:** Average, Joe T23232323
Select the student’s Program you wish to view and click the **Generate Request** button:

Once you click the Generate Request button, GoSOLAR checks the catalog term for the student. If that term is fall 2013 or later, you will see the student’s Degree Works Academic Evaluation. If the term is earlier than fall 2013, you will see the student’s CAPP Academic Evaluation.

This is the student’s **Degree Works** Academic Evaluation:
Click [HERE](#) to access additional Degree Works documentation and video tutorials:

- How to Find Students in Degree Works
- Anatomy of a Degree Works Academic Evaluation
- The What If Academic Evaluation
- The Look Ahead Feature
- Registration Checklist View
- Using the Degree Works GPA Calculators